

## Mid Devon District Council

### Economy Policy Development Group

Thursday, 11 March 2021 at 5.30 pm  
Remote meeting

Next meeting  
Thursday, 20 May 2021 at 5.30 pm

**Important - this meeting will be conducted and recorded by Zoom only. Please do not attend Phoenix House. The attached Protocol for Remote Meetings explains how this will work.**

To join the Zoom Meeting please use the following link:

<https://zoom.us/j/96018543067?pwd=K0JiWm5VSkZMR1hoaG5Bem82bDNtQT09>

Meeting ID: 960 1854 3067

Passcode: 648009

One tap mobile

08003582817,,96018543067#,,,,\*648009# United Kingdom Toll-free

08000315717,,96018543067#,,,,\*648009# United Kingdom Toll-free

Dial by your location

0 800 358 2817 United Kingdom Toll-free

0 800 031 5717 United Kingdom Toll-free

0 800 260 5801 United Kingdom Toll-free

Meeting ID: 960 1854 3067

Passcode: 648009

## Membership

Cllr J M Downes (Chairman)

Cllr Mrs C Collis

Cllr N V Davey

Cllr R J Dolley

Cllr Mrs S Griggs

Cllr B Holdman

Cllr D F Pugsley

Cllr R F Radford

Cllr J Wright

# AGENDA

*Members are reminded of the need to make declarations of interest prior to any discussion which may take place*

- 1      **Apologies and Substitute Members**  
To receive any apologies for absence and notice of appointment of substitutes.
- 2      **Protocol for remote meetings** *(Pages 5 - 12)*  
The Group to note the protocol for remote meetings.
- 3      **Public Question Time**  
To receive any questions relating to items on the Agenda from members of the public and replies thereto.
- 4      **Declaration of Interests under the Code of Conduct**  
Councillors are reminded of the requirement to declare any interest, including the type of interest, and reason for that interest, either at this stage of the meeting or as soon as they become aware of that interest.
- 5      **Minutes** *(Pages 13 - 16)*  
Members to consider whether to approve the minutes as a correct record of the meeting held on 14 January 2021.
- 6      **Chairman's Announcements**  
To receive any announcements that the Chairman may wish to make.
- 7      **Covid 19 Economic Response** *(Pages 17 - 28)*  
To receive a report from the Head of Planning, Economy and Regeneration providing Members with an update regarding the Growth, Economy & Delivery team's latest COVID19 emergency economic and community response activities.
- 8      **Performance and Risk Report** *(Pages 29 - 50)*  
To receive a report from the Operations Manager for Performance, Governance and Health & Safety providing Members with an update on performance against the Corporate Plan and local service targets for 2020-21 as well as providing an update on the key business risks.
- 9      **Financial Monitoring** *(Pages 51 - 54)*  
To receive the month 10 financial monitoring report.
- 10     **Town Centre Health checks**  
To receive a presentation on Town Centre Health Checks.
- 11     **White Paper: Skills for Jobs: Lifelong Learning for Opportunity and Growth** *(Pages 55 - 58)*  
To receive a briefing paper from the Head of Planning, Economy and Regeneration providing information in relation to a Government White

Paper on Skills for Jobs: Lifelong Learning for Opportunity and Growth.

12 **Chairmans Annual Report for 2020/2021** (Pages 59 - 64)

To receive the Chairman's Annual Report for 2020/2021.

13 **Identification of items for the next meeting**

Members are asked to note that the following items are already identified in the work programme for the next meeting:

- Election of Chairman
- Election of Vice Chairman
- Covid19 Economic Response Update
- EHOD Economic Development Strategy (tbc)
- Performance and Risk
- Financial Monitoring
- Start time of meetings

Note: This item is limited to 10 minutes. There should be no discussion on the items raised.

**Stephen Walford**  
Chief Executive  
Wednesday, 3 March 2021

### **Covid-19 and meetings**

Meetings will not be held in person at Phoenix House until the Covid-19 crisis eases. Instead, the meetings will be held remotely via Zoom and you will be able to join these meetings via the internet. Please see the instructions on each agenda and read the Protocol on Remote Meetings before you join.

If you want to ask a question or speak, email your full name to [Committee@middevon.gov.uk](mailto:Committee@middevon.gov.uk) by **no later than 4pm on the day before the meeting**. This will ensure that your name is on the list to speak and will help us ensure that you are not missed – as you can imagine, it is easier to see and manage public speaking when everyone is physically present in the same room. Notification in this way will ensure the meeting runs as smoothly as possible.

If you require any further information, please contact Sarah Lees on:  
[slees@middevon.gov.uk](mailto:slees@middevon.gov.uk)